



# THE ANANTAPUR DISTRICT Co.OP CENTRAL BANK LTD.,

BRANCH \_\_\_\_\_

DATE \_\_\_\_\_

## NEFT / RTGS APPLICATION FORM

### REMITTER DETAILS

NAME OF THE REMITTER (APPLICANT)

\_\_\_\_\_

REMITTER.S ACCOUNT NO.

\_\_\_\_\_

REMITTING BANK.S IFSC CODE

\_\_\_\_\_

AMOUNT TO BE REMITTED (IN FIG)

₹ \_\_\_\_\_

AMOUNT TO BE REMITTED (INWORDS)

₹ \_\_\_\_\_

ADDRESS

\_\_\_\_\_

CONTACT NO. (M)

\_\_\_\_\_

CONTACT TEL NO. (R)

\_\_\_\_\_

CONTACT TEL NO. (O)

\_\_\_\_\_

REMITTER.S EMAIL ID

\_\_\_\_\_

### BENEFICIARY DETAILS

BENEFICIARY NAME

\_\_\_\_\_

BENEFICIARY.S ACCOUNT NO.

\_\_\_\_\_

CITY

\_\_\_\_\_

BENEFICIARY BANK.S IFSC CODE

\_\_\_\_\_

CONTACT NO. (M)

\_\_\_\_\_

CONTACT TEL NO. (R)

\_\_\_\_\_

CONTACT TEL NO. (O)

\_\_\_\_\_

BENEFICIARY ACCOUNT TYPE

\_\_\_\_\_

BENEFICIARY BANK NAME AND BRANCH

\_\_\_\_\_

BENEFICIARY ADDRESS

\_\_\_\_\_

DETAILS / PURPOSE OF PAYMENT

\_\_\_\_\_

### PAYMENT DETAILS

KINDLY DEBIT MY ABOVE A/C NO.

YES

NO

CHEQUE DATE

\_\_\_\_\_

CHQ. NO. (IF ENCLOSED)

\_\_\_\_\_

AMOUNT OF REMITTANCE

₹ \_\_\_\_\_

APPLICATION CHGS

\_\_\_\_\_

TOTAL AMOUNT

\_\_\_\_\_

BENEFICIARY A/C NO. TO BE INPUTTED AGAIN

\_\_\_\_\_

I/WE HAVE READ THE CONDITIONS PRINTED OVERLEAF AND AGREE TO BE ROUND BY THEM

### AUTHORISED SIGNATURE

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### BRANCH USE ONLY

MESSAGE TRANSMISSION

TRANSACTION AUTHORISED & FUNDS REMITTED THROUGH RTGS AS PER DETAILS OF BENEFICIARY GIVEN ABOVE

1. RTGS SERIAL NO.

\_\_\_\_\_

2. MF NO.

\_\_\_\_\_

3. TRAN ID

\_\_\_\_\_

4. APPLICANT.S SIGNATURE VERIFIED YES

NO

TRANSACTION ENTERED BY

\_\_\_\_\_

TRANSACTION AUTHORISED BY

\_\_\_\_\_

\* PLEASE PROVIDE CORRECT BENEFICIARY A/C NO. AS THE CREDIT WILL BE EFFECTED SOLELY ON THE BENEFICIARY A/C NO. INFORMATION



CUSTOMER ACKNOWLEDGEMENT

DATE: \_\_\_\_\_

AMOUNT TO BE REMITTED (IN FIG) \_\_\_\_\_

AMOUNT TO BE REMITTED (IN WORDS) \_\_\_\_\_

APPLICABLE CHARGES \_\_\_\_\_

NAME OF REMITTER \_\_\_\_\_ TRANSFER TIME   a.m. / p.m.

NAME OF BENEFICIARY \_\_\_\_\_

BENEFICIARY ACCOUNT NO. & TYPE \_\_\_\_\_

DEBIT APPLICANTS ACCOUNT NO. \_\_\_\_\_

IFSC CODE \_\_\_\_\_



## TERMS & CONDITIONS

1. All instructions relating to RTGS operation should be in writing & signed by the authorized signatories strictly as per the instructions given to the Bank to operate the relative accounts.
2. Funds transfer shall be affected only if the destination Branch / originating branch is participating in RTGS.
3. RTGS application form should be supported by a cheque duly signed equal to be amount of remittance (excluding charges). In case of multiple applications, a single or multiple cheques may be submitted.
4. The RTGS Customer / Applicant hereby irrevocably authorised ADCCB to debit his / its account with the prevailing service charges.
5. It is the responsibility of the RTGS Customer / Applicant to ensure availability of sufficient clear funds in their Account to carry out the payment instructions given (including levy of service charges)
6. Application must be received before the cut off time as stipulated by the Bank / RBI. If application is received after the said cut off time, transfer of funds shall only be effected on the next working day.
7. It is the responsibility of the RTGS Customer / Applicant to ensure the correctness of the message especially the IFSC code of the receipt / destination branch & account number of the beneficiary. The collecting bank as well as the receiving bank will get valid discharge amount is credited to the account number mentioned in the Application even if the name of the beneficiary account holder differs. The ADCCB shall not assume any liability or responsibility arising out of or made liable for any incorrect request or message.
8. Credit will be effected based solely on the beneficiary account number information and the beneficiary name particulars will not be used therefore.
9. It is the responsibility of the RTGS customer / applicant to ensure the genuineness of the transaction conducted through RTGS and ensure that not legal transactions are conducted through RTGS. ADCCB shall not assume any liability of transactions just because such transactions are routed through ADCCB
10. Prior intimation must be given to the remitting branch for remittance of Rs. 1 core and above. Once the application is submitted or processed and debited the remitter cannot revoke the given mandate. If the date of payment happens to be a holiday at the Centre where the recipient branch is situated, the credit will be passed on to the beneficiary on next working day.
11. The RTGS Customer / Applicant should verify the statement of account and confirm the correctness for remittance made. In case of any discrepancy the customer / Applicant should intimate the bank immediately.
12. If any transaction cannot be settled due to the fact of RTGS Customer / Applicant. ADCCB will endeavour to advise the RTGS Customer / Applicant of such non - settlement on Phone / Fax, but ADCCB will not incur any liability to the RTGS Customer / Applicant or to any customer party or beneficiary in such circumstances.
13. a) ADCCB shall not be liable for delay in payments to the beneficiary if incorrect and insufficient details of beneficiary are provided by the applicant.  
b) If there is dislocation of work due to circumstances beyond the control of remitting / destination bank including but not limited to circumstances like non functioning of computer system, disruption of work due to natural calamities, strike, riots etc or Netware or internet problem or other causes beyond the control of the branch / bank resulting in disruption of communication. Such cases will be settled on the next working day when RTGS in functioning properly.
14. The RTGS customer / applicant here by agrees and under takes that he is aware of all the RTGS rules set by RBI and to abide by all the guidelines issued by the RBI or any other regulatory authorities as communicated by ADCCB to the transaction relating to RTGS whether directly or / and indirectly.
15. The provisions of the Agreement shall always to be subject to any rules, terms, conditions and administrative guide lines issued by RBI that may be enforced from time to time in respect of operation of RTGS account.
16. The RTGS Customer / Applicant hereby agrees and undertakes to indemnify and keep indemnified ADCCB from time to time against all losses, damages, costs (including legal fees), penalties and consequences arising in pursuance of handling the said RTGS transactions or / and by virtue of ADCCB acting for and on behalf of the RTGS Customer / Applicant in pursuance of this agreement.

Applicant.s Signature/s

DATE: [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]

CUSTOMER ACKNOWLEDGEMENT

TRANSFER TIME [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]

AMOUNT TO BE REMITTED (IN FIG)  
AMOUNT TO BE REMITTED (IN WORDS)  
APPLICABLE CHARGES  
NAME OF REMITTER  
NAME OF BENEFICIARY  
BENEFICIARY ACCOUNT NO. & TYPE  
DEBIT APPLICANTS ACCOUNT NO.  
IFSC CODE